



INTRA AFRICA ASSURANCE COMPANY LIMITED

(Incorporated in Kenya)

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PROPOSAL FORM – FIRE INSURANCE.

Agency name: _____

SECTION 1: BUSINESS DETAILS

A. Full name of proposer _____

B. Pin number(please attach copy): _____

C. Certificate of Registration/Incorporation/ID/Passport
(Please Attach copy) _____

D. Contact Details:

Mobile: _____ Email: _____

Postal: _____ Code: _____ Town/City: _____

Web: _____ Fax: _____ Tel: _____

SECTION 2: PROPOSAL DETAILS

Period of insurance: From: _____ To: _____

PROPERTY TO BE INSURED

1. Name of the Building: _____

Height in storeys/metres: _____

Materials used in construction of the following:

Walls _____ Roof: _____ Partitions: _____

Situate LR/ PlotNo: _____ Street: _____

Township/County: _____

The building is occupied by the insured as: _____

(if more than one Location prepare a list). _____

2. Stock in trade consisting chiefly of: _____

Whilst contained in the building described by item No: _____ (Attach a list if need be).

1. _____

2. _____

3. _____

Sum Insured: KES _____

3. Furniture, fixtures and fittings consisting of

Sum Insured: KES _____

4. Machinery and plant consisting of

Sum insured: KES _____

5. Goods held in trust comprising of

Sum Insured: KES _____

6. Rent receivable/payable

Sum Insured: KES _____

QUESTIONS TO BE ANSWERED BY THE PROPOSER:

1. Who is/are a) the owner of the building(s) _____

b) the occupant(s) of the building(s) _____

2. How are the buildings lighted and heated _____

3. Have you ever had a fire in these premises or elsewhere?
If so, state full particulars _____

4. Have you ever proposed to any company for Fire Insurance and been refused, either on your own account or on account of any firm or partnership, or in conjunction with any other persons?
5. Are you at present insured in this or any other company?
If so, state full particulars _____

6. Has any Fire Insurance policy, effected by you or in conjunction with any other person, ever been cancelled by any company before, or on expiry? _____
7. Have you ever been bankrupt, insolvent, or made a compromise with your creditors? _____
8. Is the policy to be assigned to, or held by, any creditor, as collateral security?
If so, by whom and for what amount _____

9. If there be any stove or furnace (other than a common Fire place or cooking stove, set in brick, with brick chimney) in the building, or if machinery of any kind be used therein, state full particulars.

If a pipe stove is used, state also:
A). On what material the stove is fixed _____
B). Whether pipe is carried into brick flue _____ Yes/No.
C). Whether pipe is within nine inches of unprotected wood work _____ Yes/No.
10. Does the building have the following?
A). Fire Alarm _____ Yes/No.
B). Fire extinguishers/Hose reels _____ Yes/No.
If so, state full particulars _____

11. If you have rented out parts of the building, please describe the occupations of your tenants

12. State the nature of business carried out by the immediate neighbors.

13. Is any process of manufacture carried on? _____ Yes/No.
If so, state full particulars _____

Is there any steam, gas oil, or electric engine power used in the building? _____ Yes/No.
For what purpose is such power used? _____
14. Are goods or merchandise of a hazardous description stored in the building? _____ Yes/No.
Is there oil or petrol or petroleum kept? If so, what quantity? _____ Yes/No.
15. Is the building detached? If so, state distance to nearest building, its construction and occupancy? _____ Yes/No.

16. How long have you conducted business?
A). In these premises and _____
B). Elsewhere? _____
The full address of any former business must be given _____

17. How often do you take an inventory of the business? _____
18. A. Do you keep a set of books showing a complete record of business transacted including all purchases and sales for cash and credit, together with the last inventory to the business? _____ Yes/No.
B. Are the books securely locked in a fireproof safe at night and at all times when the warehouse or store is not actually open for business? _____ Yes/No

DECLARATION

I/ We declare the truth and correctness of the above statements and particulars and agree that this proposal and declaration shall be held to be promissory and form the basis of the contract between me/us and the company.

Proposer's signature: _____ Date: _____